

Governance Committee Meeting Minutes

Tuesday, August 31, 2021

10:30am – 11:30am

Trustees in Attendance: Susan McDonald, Cathy Levinson, Tony Bucci, David Shuford

CHS Staff in Attendance: Brian Maness and Alex Kelly

Susan McDonald called the meeting to order. Currently, the number of elected Trustees, according to the bylaws, is 18-30. Bylaw review is occurring, and recommendations will be made to this committee and then the Executive Committee.

- Rich Jarmen rotated off the Board prior to completion of his first term.
- Margaret de St. Aubin rotated off the Board prior to completion of her second term.
- Elizabeth Rankin rotated off the Board prior to completion of her second term.
- Sam Simpson is rotating off the Board, and he is Vice Secretary and Chair of the Audit Committee. He is not an elected Trustee but on the Board via an office.

There are fifteen continuing elected Trustees. Unless Bylaws are revised regarding the required number of Trustees, we will need three incoming Trustees elected. Sam Simpson's position as Vice Secretary will need to be filled unless Bylaws are changed. Officers, aside from the Chair, are one-year tenures.

Cathy will reach out to Tamera Ziglar and Bridget Chisholm to cultivate potential nominations. David Shuford will reach out to his network regarding Molly Shaw, Aretha Blake, Rachel Hannon, and other potential nominees. Please send additional names to Alex Kelly and Brian Maness.

Consider the profile of nominees. The Board and Agency would benefit from nominees in the business and financial fields, who are connected to their community.

Officers:

- Cathy Levinson will become immediate past chair.
- David Shuford is incoming Chair-elect.
- The position of Vice Chair will be vacated, and this would most likely be someone from the Executive Committee.

Next steps: Consider Roster of Executive Committee members as Vice Chair candidates prior to September 22, 2021, meeting of the Governance Committee. Conduct outreach and initial conversations with additional nominees, as noted above.